



Lakeville, CT , 351 Millerton Rd., 860-435-2909  
 Poughkeepsie, NY, 1282 Dutchess Tpk., 845-790-6281

**FROM (Your Name):**

Company:

Address:

City/St/Zip:

Phone:

Email:

**TO (Name):**

Company:

Address:

Address:

City/St/Zip:

Country:

Phone:

Date:

Time:

Required Delivery Date:

Carrier:  FedEx  UPS  DHL  Freight

Svc Requested:  Overnight Std/AM/PM  Ground

Other:  Saturday  Signature  2Day  3Day

Contents:

Item size:

Declared Value:

**Credit Card Payment Information**

*Only fill this info out if your card is not present*

Card #

Exp. Date:

CVC Code:

3rd Party Acct. #:

1. Arnoff Pack & Ship (APS) acts only as an Agent for the Carrier for the forwarding of parcel(s) by the Customer or their assigns. APS accepts NO LIABILITY beyond that of the Carrier to whom the parcel is delivered for shipment.
2. The Customer assumes all responsibility for successful completion of delivery. If shipment is undeliverable after Carrier's attempt and is returned to APS, Customer is responsible to pay the return shipping cost and any redelivery costs.
3. Customer is responsible for supplying APS with correct addresses. APS will not refund for wrong addresses supplied by Customer.
4. Any statement(s) made by APS personnel as to probable date of delivery by the conveying Carrier is a statement of opinion only and is not a promise upon which the Customer may reasonably rely.
5. APS assumes no liability for the 1) successful completion of delivery of parcel(s) accepted for shipment; 2) loss or damage by any cause to the parcel(s) or the contents thereof, 3) working order of electronics upon arrival, 4) denial of a claim by the Carrier, and/or 5) safe arrival of shipments.
6. In the event of a damaged shipment, Recipient must save the contents and packing materials for inspection by the Carrier. If packing material and outside box are not kept for inspection, the Addressor forfeits any right to a claim for damage.

7. Insurance covers documented replacement value only and is paid at the discretion of the conveying Carrier. Customer is responsible for proof of value. \$1,000 or higher insurance must have direct signature confirmation.
8. In the event of a shipment's loss or damage on the part of the Carrier, APS will assist the Customer in the filing and processing of claims but assumes NO liability if a claim is denied or paid in part.
9. Any items packed by the Customer will be insured for loss only and not the shipping cost.
10. When shipping framed artwork, APS assumes no liability for how the artwork is secured inside the frame.
11. APS has the right to deny a shipment based on contents and to check inside a sealed package to determine what the contents are.
12. International shipments: APS is not responsible for any Customs fees, duties and/or taxes at destination. APS has no knowledge of what these fees may be. APS is not responsible for items in the shipment that may be prohibited or restricted at destination, which might affect delivery.
13. The forgoing constitutes the full and complete agreement between Customer and APS and supersedes all prior or subsequent representation, either written or oral.

**CUSTOMER MUST CHECK BOX TO DECLARE THAT THIS SHIPMENT DOES NOT CONTAIN ANY OF THE FOLLOWING: alcohol, tobacco, illegal drugs/substances, cash, firearms, fireworks, oil-based paints, hazardous materials, or any other items that might be prohibited or restricted.**

X

Check above box then sign your name here

# PACKAGE PROCESS SHEET

|                     |               |           |            |
|---------------------|---------------|-----------|------------|
| Package - L x W x H | Actual Weight | CP or PBO | Arnoff Rep |
|                     |               |           |            |

|   |   |  |
|---|---|--|
| <p>\$12 to \$15 depending on Carrier - Not encased in cardboard/tubes</p> <p>\$40/hr - Packing charges plus materials</p> | <p>Weight - up to 150 lbs.</p> <p>Maximum length - 108"</p> <p>Custom crate formula:</p> <p>(W x H x D) ÷ 1728 x 20 = _____</p> | <p>Dimensions Limits:</p> <p>L x W x H = 194" domestic</p> <p>L x W x H = 166" int'l</p> <p>Combined Length + Girth (CLG)</p> <p>2(L+W) + longest side</p> <p>Maximum = 165"</p> |
|---|---|--|

## QUOTE/PACKING WORKSHEET

| ITEM                               | QTY | PRICE EA. | TOT. PRICE | NOTES |
|------------------------------------|-----|-----------|------------|-------|
| <b>MATERIALS</b>                   |     |           |            |       |
| Box                                |     |           |            |       |
| Box                                |     |           |            |       |
| Box                                |     |           |            |       |
| Box                                |     |           |            |       |
| Packing                            |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
|                                    |     |           |            |       |
| Other                              |     |           |            |       |
| <b>Materials Subtotal</b>          |     |           |            |       |
| <b>Tax</b>                         |     |           |            |       |
| <b>PACKING LABOR (\$35/hr/man)</b> |     |           |            |       |
| <b>SHIPPING</b>                    |     |           |            |       |
| Pickup/Receive                     |     |           |            |       |
| Delivery                           |     |           |            |       |
| Shipping                           |     |           |            |       |
| Insurance                          |     |           |            |       |
| Other                              |     |           |            |       |
| <b>Shipping Total</b>              |     |           |            |       |
| <b>TOTAL ESTIMATE</b>              |     |           |            |       |
| <b>Date of Quote</b>               |     |           |            |       |