



501 W. Travelers Tr.  
Burnsville, MN 55337  
Office: 952-222-4004

**We will be Starting your Roof Replacement  
Project on: Mon., June 5<sup>th</sup>  
(Weather Pending)**

<b>VERY IMPORTANT</b>	
<b><i>Vehicles</i></b>	<ul style="list-style-type: none"> <li>◆ Access to and from your alley, including inlets between buildings, will be impacted throughout this project and parking or driving through the alley will NOT be allowed during construction. We need access for our equipment and crews.</li> </ul>
<b><i>Suggestions to Ensure a Problem Free Roof...</i></b>	<p><b><i>Please Take Preventative Action Around Your Home...</i></b></p> <ul style="list-style-type: none"> <li>◆ Please try to clean up pet waste which may have been missed over the Winter to avoid tracking the waste around the property.</li> <li>◆ While work is taking place on your home, we ask that you please close your window coverings. This will help avoid any accidental embarrassments as the workers access the roofs to complete the work.</li> </ul>
<b><i>Clean-up Program ...</i></b>	<p><b><i>One of the most important aspects of a project is keeping your home clean during the job. Here is how we strive to do this every day...</i></b></p> <ul style="list-style-type: none"> <li>◆ Clean your site during the day and at the end of the day.</li> <li>◆ Clean your lawn and site with our magnetic “nail-finder” to reduce chance of any nails being left in your lawn.</li> <li>◆ Keep our tools and materials neatly organized and out of the way.</li> </ul>
<b><i>Conditions Beyond Our Control...</i></b>	<p><b><i>Please be aware that despite our best efforts the following may occur during improvement projects, and are not the responsibility of the contractor.</i></b></p> <ul style="list-style-type: none"> <li>◆ <b><i>Problems</i></b> such as loose or cracked plaster and drywall, sagging rafters, nail-pops, bowed walls, previously rotted or damaged materials, any existing structural issues, etc.</li> <li>◆ <b><i>Scheduling difficulties...</i></b>We do our best to stay on schedule, but mother nature and other emergencies can lead to delays. We expect each building to take approx. 2-3 days.</li> </ul>
<b><i>Help Us Help You...</i></b>	<ul style="list-style-type: none"> <li>◆ <b><i>If there are any concerns, or ways for us to make this project less of an intrusion, please let us know, and we will address them as soon as possible. Thank You. Josie Flicek, Multifamily Coordinator, <a href="mailto:josie.f@capitalmn.com">josie.f@capitalmn.com</a>.</i></b></li> </ul>
<b><i>Note...</i></b>	<p><b>Please be cautious when coming in and out of the building as debris could fall or get blown off of the roof.</b> <b>Working Hours: M-Sat. 7:00am-dusk</b></p>