



501 W. Travelers Tr.
Burnsville, MN 55337
Office: 952-222-4004

We will be Starting your Siding/Flashing/ Shutter Replacement Project on:

(Weather Pending)

<i>Vehicles</i>	VERY IMPORTANT ♦ Please have your vehicles moved at least 6' away from the garage door if parked on the driveway and be sure to check your surroundings when coming/leaving garage.
<i>Suggestions to Ensure a Problem Free Roof...</i>	<p><i>Please Take Preventative Action Around Your Home...</i></p> <ul style="list-style-type: none"> ♦ Please try to clean up pet waste which may have been missed over the to avoid tracking the waste around the property. ♦ While work is taking place on your home, we ask that you please close your window coverings. This will help avoid any accidental embarrassments as the workers go up and down ladders to complete the work.
<i>Clean-up Program ...</i>	<p><i>One of the most important aspects of a project is keeping your home clean during the job. Here is how we strive to do this every day...</i></p> <ul style="list-style-type: none"> ♦ Clean your site during the day and at the end of the day. ♦ Clean your lawn and site with our magnetic “nail-finder” to reduce chance of any nails being left in your lawn. ♦ Keep our tools and materials neatly organized and out of the way.
<i>Conditions Beyond Our Control...</i>	<p><i>Please be aware that despite our best efforts the following may occur during improvement projects, and are not the responsibility of the contractor.</i></p> <ul style="list-style-type: none"> ♦ <i>Problems</i> such as loose or cracked plaster and drywall, sagging rafters, nail-pops, bowed walls, previously rotted or damaged materials, any existing structural issues, etc. ♦ <i>Scheduling difficulties...</i>We do our best to stay on schedule, but mother nature and other emergencies can lead to delays. We will do our best to limit delays.
<i>Help Us Help You...</i>	<p>Please have patios and privacy walls (if your building is slated for new siding in the rear of your building) clear of all personal items to allow proper working space for crew. Please have exterior power source available for crews during work on your building.</p> <p>♦ <i>If there are any concerns, or ways for us to make this project less of an intrusion, please let us know, and we will address them as soon as possible. Thank You. Josie Flicek, Multifamily Coordinator, josie.f@capitalmn.com.</i></p>
<i>Note...</i>	<p>Not ALL buildings or elevations were approved for replacements under the claim. Only select buildings will receive new siding/flashing and/or shutters and only on select locations. This project is expected to take approx. 3 days/building, however that may need to be adjusted.</p>

PROJECT INFORMATION

Precautions when we are working on your home

- 1. Problems, questions or comments please contact: – Capital Construction – 952.222.4004 or email josie.f@capitalmn.com.**
- 2. When we are working on your building, please close your window coverings during the day, this will help to avoid any embarrassment as the workers go up and down the ladders. Also, as always, please keep your doors closed and locked. Please disarm any security systems.**
- 3. We want to complete the work in the shortest time possible. Working hours for the crews are: 7:00AM – Dusk, Monday – Friday and Saturday's as necessary.**
- 4. There will be lots of noise during working hours. Pets may be afraid of the noise. Radios are allowed.**
- 5. There is a possibility of sheetrock pops on the interior of your home due to shifting of the home during removal and installation process. The repairs of the sheetrock are NOT the responsibility of Capital Construction or any affiliated vendor.**
- 6. Please take the precaution of removing items attached to the walls that could fall as a result of the work. If you have a hutch or "curio" cabinet on an outside wall, please remove breakable items. Lightweight pictures and any valuable items hanging on the walls should be removed and not reinstalled until the siding is complete on your building. Fragile lawn decorations, flowers, etc., should be placed inside if possible. Our crews will do the best they can to protect items left outside, but we will not accept liability for damages to items left outside or not removed from walls internally.**
- 7. Please contact us immediately with ANY questions or concerns. We're here to help!**
- 8. Note that not ALL buildings will be worked on and only select areas are included per the insurance claim scope. Painting of areas included in scope as well as gutter/downspout replacements included in scope will be scheduled upon completion of this siding/flashing and shutter work.**

We sincerely appreciate your cooperation!