

MOVING CHECKLIST



Please take these items into consideration while still at your old location:

- ☐ Arrange for a quality and professional moving company [Reliable Van & Storage](#)
- ☐ Take inventory of household goods
- ☐ Clean out closets & garage
- ☐ Send draperies and rugs to cleaners in time for packing with other goods
- ☐ DEFROST FREEZER
- ☐ Check with your insurance company if moving is covered under homeowners policy

Call your landlord or the following to have services turned off:

- ☐ Water company
- ☐ Electric company
- ☐ Gas / oil company
- ☐ Telephone / Cable company
- ☐ Newspaper Delivery

Notify the post office of new address and send change of address cards to:

- ☐ Bank and/ or Brokerage Firm
- ☐ Notify Life Insurance Company of address change
- ☐ Credit / loan companies
- ☐ Subscriptions
- ☐ Friends and Relatives

Take care of household and personal business:

- ☐ Pick up any clothing from cleaners
- ☐ Empty safe deposit box
- ☐ Arrange for banking in new location
- ☐ Arrange for your child's school to transfer records

Ask your dentist & doctor for recommendations of practices at new location & have records forwarded to that practice:

- General Dentist_____

- Orthodontist_____

- General Practitioner_____

- Pediatrician_____

- Specialists_____

- Other_____

Obtain Veterinarian records & ask for recommendation of new veterinarian

- Vet Recommendation_____

- ☐ Have appliances serviced for moving (if applicable)
- ☐ Transfer Church, Synagogue, Club, Civic organization memberships;

Make travel arrangements:

- ☐ Flight
- ☐ Hotel reservations
- ☐ Arrange for transportation of pets
- ☐ Car rental
- ☐ Plan an auto route
- ☐ Let a family member or friend know all of your plans
- ☐ Check closets, attic, basement crawl space & all rooms to be sure they are empty
- ☐ Leave current home or apartment in a clean condition

Before arriving at new location:

Arrange for utility services in new home:

- ☐ Water Company
- ☐ Electric company
- ☐ Gas / oil company
- ☐ Telephone / TV company

Ask landlord, previous tenant or real estate agent for recommendations for repair services.

- Plumber_____

- Electrician_____

Once arrived at new location:

- ☐ Order local newspapers
- ☐ Meet your neighbors (write down their names)
- ☐ Get recommendations for babysitters, nanny agencies etc.
- ☐ Join Newcomers club
- ☐ Put valuables into new bank safe deposit box
- ☐ Call new school to set up a meeting between you and the principal
- ☐ Contact new Dentist & Doctors to arrange for medical records to be sent
- ☐ Arrange for new registration of cars and pets
- ☐ Obtain new Drivers license if you moved to a new state

****If at any time you need assistance please contact your relocation consultant.***